

HARPERSVILLE MUNICIPAL PARK RULES AND REGULATIONS

Harpersville Municipal Park is located on Sun Valley Road (County Road 79) and offers the following amenities:

Ball Field
Walking Track
Tennis Court
Child's Playground
Pavilions (5)
Common Area

1. **PUBLIC USE:**

All park facilities are considered to be public property and, therefore, are open for use on a first come first served basis, with the exception of the baseball field. Use of Baseball field will require permission from Mayor's office. (See Application & Requirements for use of Municipal Ball Park and Concession Stand and Application to use picnic pavilions)

2. **RESPONSIBILITY TO THE SURROUNDING PARK COMMUNITY:**

Each park user has the responsibility to ensure that no unnecessary disruption occurs to the surrounding community during their activities. This includes litter, excessive noise, light misuse/abuse, traffic parking problems, and vandalism of community property.

3. **MAINTENANCE RESPONSIBILITY:**

A. Town of Harpersville

- Cut grass in park and on the fields
- Initially clean restrooms and install toilet paper
- Assure the overall safety and maintenance of all facilities
- Assure trash dumpsters are properly emptied
- Assure trash receptacles are available at each facility

B. Park User

- Pick up all litter from surrounding areas, restrooms, and parking areas, and deposit in appropriate receptacles
- Empty trash receptacles in dumpster and replace receptacles with liners
- Maintain restrooms for cleanliness and replace any supplies that were used

- Comply with all local safety rules and health department regulations in regard to serving food items

4. **CONCESSIONS OPERATIONS:**

All concessions operations within the park property shall meet Shelby County Health Department regulations. The responsibility of the park uses includes:

- Obtaining food service permits from Shelby County Health Department, if required
- Cleaning of concession interior (sinks, counters, floors, and exterior counters and other areas impacted
- Removing all trash and placing in the available dumpster located in the park facility
- Proper disposal of all grease products

5. **RESTROOMS:**

Normally the restrooms within the park are kept unlocked. During use of the park it shall be the responsibility of the user to maintain the restrooms in a clean and sanitary conditions during and immediately after their activities.

6. **INCIDENT REPORT:**

The Town of Harpersville must be notified immediately of any serious injury, death, property damage, or vandalism. In the event of an injury or death at the park, the fire department and/or the police should be notified immediately.

7. **INDEMNITY:**

The Town of Harpersville will be held harmless and indemnify for any accident, injury or damage claim resulting from activities and operations by park users.

8 **GENERAL PARK RULES:**

- Dogs and pets must be on a leash and under physical control at all times
- Pet waste must be picked up and disposed of properly
- No alcoholic beverages/illegal drugs allowed in park area
- No weapons, firearms or fireworks are allowed
- Motorized vehicles allowed only on roads or designated areas.
- Athletic uses must be restricted to designated field areas. Portable volleyball and/or badminton courts must be set away from walking paths and picnics areas, so as not to cause a danger or potential injury to general public

9. REQUEST FOR APPLICATION FORMS:

The following forms will be required to be completed by user of certain areas of the park. Forms are available at Town Hall between the hours of 8:00 a.m. to 4:00 p.m. Monday – Friday.

1. Application and Requirements for use of Ball Park and Concession Stand
2. Application for Use of Pavilions

NOTE; Misuse of the public park facilities, or the failure to conform to established policies, procedures, rules and regulations by an individual or any group may result in denial of future use of the park.

Remember the park and facilities are own by you and the community. When you leave the facilities should be in the same or better condition in which you found them.

APPLICATION TO RESERVE OR USE

MUNICIPAL BALL PARK AND CONCESSION STAND

Date of Function: _____

(Please include a copy of your schedule showing dates park will be used with this application)

Time Reserved: _____ am pm to _____ am pm

(Please include any preparation, activity, cleanup time)

Organization/Person Making Application:

Name: _____

Address: _____

Applicant's Phone #: _____

List all park areas that will be used during your event (Be specific)

In making this applicant, my organization, or I acknowledge(s) that we/I understand all of the attached rules and regulations and insure that all invitees shall abide thereby and will indemnify and hold harmless the Town of Harpersville from and against any and all claims, demands, suits, damages, liabilities and expenses arising out of any act or omission which might occur during the use of the park property.

Signature of Applicant

Date

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The Town of Harpersville reserves the right to refuse the use of the park fields or concession stand to any individual, commercial or civic group whose activity it deems to be inappropriate to be conducted in a public-owned facility.

For office use:

Application received by: _____ Date: _____

APPLICATION TO USE

Harpersville Municipal Pavilions

Date of Function: _____

Time to be used: _____ am pm to _____ am pm
(Please include any preparation, activity or cleanup time)

Organization /Person Making Application:

Name: _____

Address: _____

Applicant's Phone Numbers:

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Purpose of Facility Use (Be specify)

Expected Attendance at Function: _____

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In making this application, my organization, or I acknowledge that we/I understand all of the attached rules and regulations and insure that all invitees shall abide thereby and will indemnify and hold harmless the Town of Harpersville from and against any and all claims, demands, suits, damages, liabilities and expenses arising out of any act or omission which might occur during the use of the park property.

(Signature of Applicant)

(Date)

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The Town of Harpersville reserves the right to refuse the use of the park pavilions to any individual, commercial or civic group whose activity it deems to be inappropriate to be conducted in a public-owned facility.

For office use Only:

Applicant received by: _____ *Date:* _____